

**Department of Theatre Arts
Production Meeting Notes**



Production: TICK, TICK...BOOM!

Stage Manager: Morgan Millard

Date: Friday, October 10th, 2025

Director: (Nic):

- Will be finished blocking the entire show after tonight's rehearsal!
 - Full run/stumble-through on Monday, October 13th
 - **Designer Run is on Thursday, October 16th**
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Music Director (Katie):

- In a great spot musically ☺
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Scenery (Nate & Dylan):

- Actors cannot sit on the piano.
 - Base floor will be painted today at 3:00pm!
 - Healthy spot for budget – acrylic sheets is/will be a big cost and will need to buy more homosote for city scape.
 - Budget, full-build schedule and progress report can be found in our google drive folder.
 - Platform stage extensions are ready for load-in! Will be installed before designer run.
 - Railings of the city apartments will be structured and reinforced – actors can lean.
 - Next build focuses are the walls & the entertainment chest (which will be moved up on the build list and can fit within the upcoming schedule).
 - Entertainment chest will be stationery and Dr. Nic would like to have it sooner in the rehearsal process
 - Table & Chairs will be pulled & not built
 - There should be 4 chairs total – no arms and no wheels.
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Costumes (Anna, Logan, Apollo):

- Pieces from Amazon arrived and shoes have been pulled – All 3 cast will be in for fittings on 10/13.
 - Still waiting on a few items from EBAY and Etsy.
 - Considering Labels & Color Coding for Specific Pieces that can be identified by actors.
 - Dr. Nic + Logan will be meeting to discuss Scene 4 (*Sunday*) and what is needed for costumes.
 - Adding mock pieces into rehearsal for where characters frequently switch within scenes.
 - Shoes are the main priority and can stay locked in the Fred
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Props (Mandy, Apollo):

- Bought 2 black 25ft cords to be used in rehearsal – Color preference for the actual 3 phones is ivory.
 - Cigarette prop for Sunday is just being held and there should be one waiter tray.
 - Twinkies – 3 eaten per night and packages per night. Should be the individual wrapped twinkies that could find at Kwik Trip (or other gas stations).
 - ADD plastic bag to Scene 10 (at the convenience store for Jon to carry all the items)
 - Asked dramaturgy for assistance on prologue props to make playbill & tickets historically accurate.
 - Medium Brown Bag – can create replicate and write on the text, should be a practical real paper bag. (Turned into the tote bag in 1995 – thank you Ozzy)
 - Will attach material to the bottom of the metronome to prevent sliding today (10/10) or Monday (10/13)
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Lights (Mandy, Coleman):

- *Real Life* is an appropriate song to play with the idea of sunlight dial lighting design and could be an option!
 - Should be able to accomplish Scene 14 lighting request of the shadows of Jon (standing center of the clock facing Michael) going onto Michael (standing at 12 on the clock facing Jon)
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Sound (Dave, Alex):

- No Notes Today!
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Dramaturgy (Ozzy):

- Will be deep dive researching Twinkie The Kid.
- Working on response to rehearsal report questions.

Stage Management (Morgan & Leah): No Notes Today!

Other:

- Our next production meeting will be Friday, October 17th at 12:05pm in Room 70! See you there ☺
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